

WILLIAM B WHITLEY,
MAYOR
DAVID L. MINCEY, JR.,
CITY ATTORNEY
VICKI WAINWRIGHT, CLERK

CITY OF BUTLER
P.O. BOX 476
BUTLER, GEORGIA 31006
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COUNCIL:
EDWARD GUINN,
MAYOR, PRO-TEM
CHAS GASSETT
GLENN HARRIS
AMANZIE JENKINS
DEBORAH WILLIAMS

Council Meeting November 08, 2016

Present

Barry Whitley, Mayor
Ed Guinn, Mayor Pro-Tem
Glenn Harris
Amanzie Jenkins
Deborah Williams
Chas Gassett
Vicki Wainwright

Media Present

Taylor Co News
Flint Cable TV

Invocation – Councilman Chas Gassett

Old Business:

Minutes:

A motion was made by Councilman Amanzie Jenkins to approve the minutes from the October 18, 2016 regular Council Meeting and the November 1, 2016 Work Session minutes, and was seconded by Councilman Chas Gassett. The vote was unanimous

New Business:

Edward Talton: Mr. Talton had requested to be put on the agenda but was a no-show.

DEPARTMENT HEAD REPORTS:

Public Works Director David Windham said that the City is moving along with upgrading the Christmas light receptacles around the square. The City should be done with their part within the next few days and then Georgia Power will have to come in and do their part. He also stated that the Christmas lights have been hung in readiness of the annual Christmas tree lighting program which will be held on December 1st at 6:30 PM. Mr. Windham also reminded the Council that the City's offices will be closed on Friday, November 11th in observance of Veterans Day. The offices will also be closed on November 24th and 25th for Thanksgiving Holidays. Also, the last LEPC meeting of 2016 will be held on Tuesday, November 15th at 12:00 PM at the Butler Fire Department.

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Chief Jimmy Towns stated that the Police Department had 246 calls last month with 74 citations being issued. He said that they received 22 domestic calls. He informed the Mayor and Council that Sargent Patrick Sondrun, one of the fallen officers from Peach County, funeral service will be held on Thursday, November 10th and he would be attending. He stated that he would like to send out condolences to the Peach County Sheriff's Office and to the Officer's families during this difficult time. He said that any time a fellow officer falls it is very difficult for the entire law enforcement community.

Fire Coordinator Eddie Moulton stated that the Fire Department had 18 calls last month. There were 2 vehicle accidents, 11 grass fires, 2 fire alarms, 1 EMS assist, and 1 vehicle fire. He stressed that the Fire Department is asking everyone to please not burn outside. He said that it is so dry the smallest spark can take over. He reminded everyone that the Fire Department's Annual 5K run will be held on November 19th and he encourages everyone to come out and participate. He also said that on January 7th the City of Butler employees will be having a Defensive Driving Class and all City of Butler employees will be attending. This is a 6 to 8 hour class.

EXECUTIVE SESSION:

With no other business to discuss, the Mayor and Council adjourned into an Executive Session to discuss a property issue and some personnel issues. A motion was made by Councilman Amanzie Jenkins, with a 2nd being issued by Mayor Pro-Tem Ed Guinn to enter into Executive Session. The vote was unanimous.

REGULAR SESSION (continued):

City Clerk/City Administrator:

A motion was made by Councilman Chas Gassett to approve the new duties of the City Clerk, as described in her new job description. During a discussion in Executive Session the City Clerk will now also be the City Administrator and will act as the gateway between the Mayor and Council and the Department Heads and employees of the City of Butler. Councilman Amanzie Jenkins issued a second and the vote was unanimous.

Mayor Whitley addressed the department heads and told them that Ms. Wainwright would now be City Administrator/City Clerk and her duties would basically be the same

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as they currently are with her supervisory and management responsibilities now being responsible for “managing and supervising all the operations of all departments in the City. This position has direct supervision over Administration/Utility Clerk, Planning and Zoning, Public Works Director, Fire Safety Director/Administrator, Police Chief and Court Clerk”. He stated that the Council needs someone in place as they all work and are out of town most of the time.

In addition, he stated that the Mayor and Council will be evaluating all departments and coming up with lists of improvements that they feel need to be put into place. The Police Department will be the first, but all departments will be evaluated. The Mayor also said that it is the wish of the Mayor and Council for Eddie Moulton to be in charge of all purchasing for the City. Mr. Moulton will also be in charge of all maintenance and servicing of all equipment. The Council also wants the Department Heads to have weekly staff meetings on Monday mornings at 10:00 AM.

The Mayor and Council presented Chief Towns with a list of improvements that they desire for his department. Mayor Whitley stated that communication is a problem and things need to be talked out. The Police Department is short on officers due to illness and/or injury and he stated that an ad must be placed in the paper advertising for new hires, part time and full time. Councilman Jenkins told Chief Towns to go on and put something in the paper to get the officers that he needs. Mayor Whitley stated that he wants the Butler Police Department to be a leader in the community. He also wants the Police Department to be safe. Mayor Pro-Tem Guinn stated that nothing comes to the Council without going through Ms. Wainwright first. The Council stated that Chief Towns needs to work closely with Ms. Wainwright to address the changes that need to be made in the department. Councilman Harris told Chief Towns he wants him to step up and be what they all know he can be. He told him to listen to his staff and give them the support that they need as well. He also said that Chief Towns and his staff have all of the Councils support. Councilwoman Deborah Williams told Chief Towns to make sure that he looks over the list they have given him and to make sure that he is fulfilling it. She told him that he needs to make sure that his officers are well trained and can receive all of the training that they want.

Purchasing and Maintenance Director:

A motion was made by Mayor Pro-Tem Ed Guinn to officially make Eddie Moulton the Purchasing and Maintenance Director for the City of Butler. A second was issued by Councilman Chas Gasset. The vote was unanimous.

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ADJOURN:

With no other discussion, a motion was made by Councilman Amanzie Jenkins and a second was issued by Councilman Glenn Harris. The vote was unanimous.

William B Whitley

Approve



Vicki Wainwright
